

To the student:

Real Estate Training Solutions Pty Ltd (RETS) must accept AQF documentation issued by another RTO. RETS must also request the issuing RTO to authenticate AQF Testamurs, Records of Results and/ or Statements of Attainment previously issued to you. We will send the RTO a copy of your AQF document(s) and ask them to authenticate it.

In order for us to authenticate your AQF documents:

1. complete the section of the form below
2. provide a certified copy of the AQF document issued to you by the other RTO (if not supplied already)
3. provide a certified copy of one form of photo ID, e.g., passport or driving licence

Please return the above documents to RETS by email at admin@rets.com.au

Student to complete section below

I grant permission to _____ (the issuing RTO) to release information to RETS to confirm the authenticity of AQF documents previously issued to me.

Name:

Signed:

Date:

Issuing RTO to complete section below

I _____ from RTO _____
Name RTO Name

Confirm

Cannot confirm

that the AQF document has been issued by this RTO in the name of the student named above.

Signed:

Date: